

Rules and Regulations

- Maintenance of strict discipline is expected from every student since it is the basic foundation of education. Mobile/pager is not allowed in the premises
- Student should not indulge in any activity either inside or outside the college that will in any way interfere with its regular administration and discipline.
- The conduct of the students in the classes as well in the premises should be such as would not cause any disturbance to teacher or the administration
- Students are expected to take proper care of the college property and to keep the premises neat and tidy. Any damage done to the property of the college by damaging the walls, doors, fittings, fixtures, etc. or by damaging furniture etc. or by any other way is a serious breach of discipline and will be punished.
- Students have to be polite with their teachers and the college employees.
- Students are expected to dress decently in school uniform while attending the college. Science students should wear an apron over their uniform for science practical.
- Student should not loiter about in the verandas or sit in groups in the verandas. This causes disturbance to the classes that are going on. If they have no lectures they should leave the college building or go to the library.
- Students must attend classes and appear for the examination. Term will not be granted unless a student is present for 75 % lectures and practicals held in the year. Name of the student who remains absent for a continuous period of 15 days or more from lectures /practical, will be struck off from the roll.
- No society or association or any sort of co - operative body is to be formed in the college and no person should be invited to address any meeting without Principal's prior permission in writing.
- The college library and reading room will ordinarily remain open from 8.00 a.m. to 8.00 p.m. from Monday to Friday and from 8.00 a.m. to 5.00 p. m. on Saturday.
- The student should obtain the identity card from the library soon after admission. The identity card is an important document and should be preserved and brought daily to the college and also during examinations.
- No student is allowed to enter the Campus without her Identity Card and the same should be shown at the entrance of the Campus Gate.
- In case of loss of identity card the student should inform the librarian immediately in writing and apply for a duplicate identity card which will be issued on payment of Rs. 50 / . (Fifty). If the original identity card has been found later the student should return the duplicate one. A student cannot keep two identity cards in her possession. Use of two identity card is not permissible and student violating this rule is liable for severe punishment.
- The student is responsible if her identity card is misused by any other person.
- Please do not carry valuables or large amount of money, in case of theft, college is not responsible.
- Students and Parents are supposed to open an -e - mail account and mention the same.